

Appalachian Power Home Performance Program

HVAC, Insulation, & Air Sealing Rebate Application



IMPORTANT:

Contractor must fill out Sections 3-7 to complete your submission.
Make sure contractor completes this form during your service.

1 Preliminary Information

Whom should we contact with questions? Customer Contractor

Who will receive the rebate check? Customer Contractor

If you checked Contractor, please acknowledge that your contractor will receive all rebate funds allocated for this project.

Appalachian Power Account Holder's Signature _____

2 Customer Information

Account No. <input type="text"/>	Phone Number		
Account Holder First Name	Account Holder Last Name		
Installation Address	City	State	ZIP Code
Mailing Address <input type="checkbox"/> Same as Installation Address	City	State	ZIP Code
How did customer hear about program:	<input type="checkbox"/> Bill	<input type="checkbox"/> Letter from Utility	<input type="checkbox"/> Radio
	<input type="checkbox"/> Email Promotion	<input type="checkbox"/> Friend or Neighbor	<input type="checkbox"/> TV
	<input type="checkbox"/> Email Newsletter	<input type="checkbox"/> Contractor	<input type="checkbox"/> Newspaper
	<input type="checkbox"/> Utility Referral	<input type="checkbox"/> Other _____	<input type="checkbox"/> Internet
			<input type="checkbox"/> Social Media
			<input type="checkbox"/> Call from my Utility

3 Contractor Information

CONTRACTOR MUST COMPLETE THIS SECTION AT TIME OF SERVICE.

Company Name		
Contact Person First Name	Contact Person Last Name	
Address 1	Address 2	
City	State	ZIP Code
Phone Number	Fax Number	Email Address*

*Your email address will only be used for transactional emails regarding application status.

Mail this completed application and other required documents to this address:

Appalachian Power Home Performance Program
 100 Roxalana Business Park
 Dunbar, WV 25064

Don't forget:

- Make sure contractor has filled out Sections 3, 4, 5, 6 and signed in Section 7
- Complete and sign program application
- Include sales receipt that shows "paid in full" or zero balance (must be postmarked within 45 days of service)
- Save a copy of all documents for your records



Questions? Call toll-free 855-422-5510

4 Maintenance Steps for Air and Duct Sealing

CONTRACTOR MUST COMPLETE THIS SECTION AT TIME OF SERVICE.

Type of residence: Single Family Multi-Family (Attached, Duplex or Quad)

Home Properties					
Unit Type (Heat Pump, Electric Furnace with A/C, Electric Furnace without A/C, Central Air Conditioner)	SEER	EER	HSPF	COP	Conditioned Space Square Footage

Insulation			
Measure	Quantity/Square Footage Upgraded	Existing R-Value	Upgraded R-Value
Attic Insulation (Achieve R-38 or greater)			
Wall Insulation (Achieve R-13 or greater)			

Air Sealing					
Linear Feet of Window Caulking	Linear Feet of Door Caulking	Number of Door Sweeps Installed	Linear Feet of Weather Stripping Installed	Change in CFM50 Reading*	Percentage Improvement*

Duct Sealing			
Duct Sealing Type	Linear Feet of Duct Sealing	Change in CFM25 Reading*	Percentage Improvement*

*How to calculate Percentage Improvement:
(previous-new)/previous*

*Required field.

5 Upgrade Steps

CONTRACTOR MUST COMPLETE THIS SECTION AT TIME OF SERVICE.

Type of residence: Single Family Multi-Family (Attached, Duplex or Quad) Other _____

Total number of units at home: _____

New Unit	Unit 1	Unit 2	Unit 3	Unit 4
Type of Unit				
Outdoor Unit - Make				
Outdoor Unit - Model #				
Outdoor Unit - Serial #				
Indoor Unit - Make				
Indoor Unit - Model #				
Indoor Unit - Serial #				
SEER				
EER				
HSPF				
COP				
Date Serviced				
Number of Tons				

ATTENTION:

Heat Pump Rebates are only offered to replace electric resistance heating units (electric furnace, electric baseboard).

Replaced Unit	Unit 1	Unit 2	Unit 3	Unit 4
Type of Unit				
Date Serviced				
Approximate System Age				

Only complete table below if existing equipment is an electric furnace with an add-on A/C.

Outdoor Unit - Make				
Outdoor Unit - Model #				
Outdoor Unit - Serial #				
Indoor Unit - Make				
Indoor Unit - Model #				
Indoor Unit - Serial #				
SEER				
EER				
HSPF				
COP				
Date Serviced				
Number of Tons				
Approximate System Age				

6 Rebate Details

CONTRACTOR MUST COMPLETE THIS SECTION AT TIME OF SERVICE.

Measure	Criteria	Rebate Level	Incentive Amount
Attic Insulation	Achieve at least R-38	\$0.30 per sq. ft. up to \$300	
Wall Insulation	Achieve at least R-13	\$0.30 per sq. ft. up to \$300	
Air Sealing	Achieve at least a 30% reduction	50% of cost up to \$150	
Air Sealing	Achieve at least a 40% reduction	50% of cost up to \$200	
Duct Sealing	Achieve at least a 10% reduction	50% of cost up to \$100	
Programmable Thermostat Installation*		50% of cost up to \$95	
Heat Pump Replacing Electric Baseboard or Electric Furnace	SEER >15 8.7 HSPF	\$100 per ton up to \$300	
*Programmable thermostat will only be eligible for a rebate if installed during a heat pump installation where existing thermostat was not programmable.			Total Rebate \$

The following have been verified by contractor:
Contractor must verify that existing thermostat was not programmable
Contractor must verify that the new thermostat was programmed prior to the contractor leaving the premise
Contractor must verify that they have explained the benefits and features of the new programmable thermostat
Contractor must verify that they have given the homeowner a tutorial on using the new programmable thermostat

7 Program Rules and Equipment Eligibility Requirements

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Work must be completed by a contractor who is registered in the Appalachian Power contractor network. 2. Work must be completed between January 1, 2016 – December 31, 2016. 3. Customer must be classified as and served under a residential rate. 4. The customer must have an active residential account with Appalachian Power in Virginia. 5. Applications must be postmarked within 45 days of project completion. 6. The approved rebate will be processed and mailed within 60 days of the application's receipt. | <ol style="list-style-type: none"> 7. All rebate applications are subject to inspection. 8. The amount and availability of rebates are subject to change. 9. Only one account number per application is accepted. If upgrades are made across multiple account numbers, then separate applications must be completed reflecting the quantities associated with each account number. 10. Customer must have participated in the in-home assessment prior to measures being completed. 11. You have up to 12 months from the date of your initial in-home assessment to enroll and submit a rebate application. 12. Heat Pump Rebates are only offered to replace electric resistance heating units (electric furnace, electric baseboard) |
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I have read and hereby agree to the Home Performance Program Terms and Conditions (separate form) and Rules and Equipment Requirements (as stated on this form).

CONTRACTOR MUST SIGN THIS SECTION AT TIME OF SERVICE.

Contractor Signature

Date

Customer Signature

Date