

# Appalachian Power Home Performance Program

## Terms and Conditions



### TAKE CHARGE™

Appalachian Power Company (referred to herein as APCo) is offering incentives under the APCo Home Performance Program to facilitate the implementation of cost-effective energy efficiency improvements for residential (non-commercial and industrial) customers.

*Please note that funds are limited and subject to availability.*

#### Program Effective Dates

APCo Home Performance Program incentives are offered until approved funds are exhausted or December 31 of each program year, whichever comes first. The effective dates of the current APCo Home Performance Program and application submission requirements are as follows:

- All APCo Home Performance Program projects must be completed and final applications postmarked no later than December 31, 2018.
- Subsequent program year budgets and plans will be made available toward the end of the existing program year.

#### Program and Project Eligibility

The APCo Home Performance Program offers incentives for some of the more common energy efficiency measures. Program incentives are available under the APCo Home Performance Program and include residential accounts served on APCo's regulated retail rates. Qualifying projects must be installed in a home in APCo's Virginia electric service territory. These incentives are available to all residential customers. A customer may neither apply for nor receive incentives for the same product, equipment or service from more than one utility. A customer may qualify for Home Performance rebates every three years.

Project requirements under the APCo Home Performance Program include the following:

- Customers must use a participating contractor from APCo's Contractor Trade Ally Network.
- Customers with gas-heated homes qualify for up to \$250 in energy assessment incentive dollars but do not qualify for additional major measure rebates.
- Customers with all-electric homes qualify for up to \$250 in energy assessment incentive dollars and also qualify for additional major measure rebates as stated in the program brochure.
- Homes do not have to be all electric to receive an in-home assessment rebate.
- Eligible residential sectors include:
  - Single-family homes, including mobile homes and duplexes - owner occupied.
  - Single-family homes, including mobile homes and duplexes - non-owner occupied where occupants have the electric service in their name and written owner consent.
- Non-eligible residential sectors include:
  - Condominiums, apartments, high rise or garden.
  - Commercial properties.
- Fuel switching (such as electric to gas or gas to electric) is not eligible for an incentive.
- On-site electricity generation is not eligible for an incentive.
- Renewables are not eligible for an incentive.
- All equipment must be new.
- Used or rebuilt equipment is NOT eligible for an incentive.
- Equipment must meet the specifications defined in the measures table.
- All installed equipment must meet state, federal, and local codes and requirements.
- Equipment must be purchased, installed, and operating (or capable of operating in the case of seasonal uses) prior to submitting a final application for an incentive.
- APCo will issue incentive payments in the form of checks, not utility bill credits.
- The incentive is paid as a one-time, one-program offer and cannot be combined with incentive payments from other APCo programs. The customer may be eligible to participate in other programs offered by APCo, as long as no project receives more than one incentive.

## **Incentive Payment Limits**

For the Home Performance Program, the total incentive payment shall not exceed the limits as posted on the rebate applications.

## **Application Review Process**

Applications are not a guarantee of program acceptance and incentive payment. APCo will review applications for eligibility and completeness. Completed applications will be reviewed in the order received. Applicants who submit incomplete applications will be notified of deficiencies upon review of the application and could lose their place in the review process until all requested information is received. Applicants are encouraged to call the program hotline at 855-422-5510 if they have any questions about documentation requirements. The approved rebate will be processed and mailed within 60 days of the application's receipt and approval.

## **Final Application**

The final application must be submitted within 45 days of project completion. Project documentation, such as copies of dated invoices for the purchase and installation of the measures and/or product specification sheets, is required.

The customer name on the invoice must be consistent with the application information. Final applications and all required supporting documentation must be postmarked by December 31, 2018, to be applicable for the 2018 program year.

The invoice should provide sufficient detail to separate the project cost from the costs of other services not related to the energy efficiency project and other repairs. APCo reserves the right to request additional supporting documentation as deemed necessary to ensure measure eligibility and verify that the expected energy savings will occur. Confidential information contained in any documents associated with this application will be protected from public filings. However, this information may be disclosed to the Virginia State Corporation Commission. Requested information could include: equipment purchase dates, installation dates, proof that the equipment is operational, manufacturer specifications, savings calculation documentation, monitoring data, warranty information, and proof of customer co-payment.

## **Inspections**

APCo reserves the right to inspect all projects to verify compliance with the program rules and verify the accuracy of project documentation. This may include pre-installation and/or post-installation inspections, detailed lighting layout descriptions, metering, data collection, interviews, and utility bill or monitoring data analyses. The customer must allow access to project documentation and the home where the measures were installed for a period of five years after receipt of an incentive payment from APCo.

## **Tax Liability**

Incentives may be taxable. APCo is not responsible for any taxes that may be imposed on you as a result of your receipt of payment. We may require that a W-9 be provided.

## **Disclaimer**

APCo does not guarantee any energy savings and does not make any guarantee associated with the measures eligible for incentives under this program. APCo has no obligations regarding and does not endorse or guarantee any claims, promises, work, or equipment made, performed, or furnished by any contractors or equipment vendors that sell or install any energy efficiency measures. APCo is not responsible for the proper disposal/recycling of any waste generated as a result of this project. APCo is not liable for any damage caused by the operation or malfunction of the installed equipment.